

# Re-integration Policy



## *Sandwell Home and Hospital Tuition Service*

|                                  |                        |
|----------------------------------|------------------------|
| Signed by Chair of Governors:    | <i>Mr. G. Cilliers</i> |
| Date ratified by Governing Body: | 12.09.2017             |
| Date of Review:                  | 12.09.2020             |





## **Aim**

We aim to support pupils in a process which re-integrates them into the mainstream education wherever possible. The process and speed depends upon the individual pupil and we aim to be flexible and innovative in our approach.

Many young people will return to school after a period of illness. Some young people require a longer period of adjustment, especially those who have suffered emotional trauma or mental illness. For some young people this will take the form of provision with college or work-related opportunities.

Partnerships with schools, Connexions, colleges and other providers are central to the success of our re-integration programmes. We continue to seek out partners and build upon those we already have.

## **Procedure for transition from Home Tuition**

- Tutor works with pupil and parents to establish readiness for the transition from home tuition. The pupil expressing their wish to engage in the re-integration process is crucial to its success.
- Tutor liaises with the re-integration and transition coordinator who will agree a programme for re-entry, which may include a range of strategies from a supported lesson to part time attendance with targets set for ultimate re-integration.
- Staff will liaise with parents, pupil and Head of Centre or Home Tuition Co-ordinator to arrange a visit to the Centre.

The visit will enable the pupil to familiarise him/herself with the building and to meet new staff members and pupils.

After discussions with the head of Centre a start date and transport arrangements will be decided.

## **Procedure for Re-integration to Mainstream School**

Pupils are identified as being ready for return to mainstream through close pupil/tutor liaison, liaison with parents, discussion at weekly tutor meetings and the tutor meetings and review process.

Again, a range of strategies may be employed dependant on the individual. The re-integration and transition co-ordinator will liaise with staff, schools and parents to plan a bespoke action plan.

The personal tutor, or another nominated member of staff, may accompany the pupil on visits to the school and begins the re-integration process. Strategies employed may range from supported single lessons, through part time and on site unit provision. Targets are shared with parents, pupils and school to ensure a smooth, successful transition to full time mainstream education.