

24 January 2022

Dear Parents/ Carers

I am writing to inform you of some upcoming changes at Albright Education Centre. From 1st February 2022 the Head Teacher, Mrs Hazelwood, will be taking on the new role of Executive Head Teacher and will be leading both Albright Education Centre and also Orchard Special School - a school for pupils with profound and complex needs, including for physical and medical needs. This is to cover the current Head Teacher's maternity leave. Mrs Hazelwood will be dividing her time between the two schools, although initially will be based at Orchard School more so than at Albright.

To support with this, Mrs Long and Mrs Kelly will be stepping up at Albright to become 'Head's of School', in Mrs Hazelwood's absence.

Pupils should be unaffected by this change and their schooling will continue as previously. Mrs Hazelwood will continue to be at Albright on a weekly basis.

Yours sincerely



**Mr Tom Daly**  
**Chair of Governors - Albright Education Centre**

**Contact: [info@albrighteducationcentre.co.uk](mailto:info@albrighteducationcentre.co.uk)**