

Referral Procedure

School identifies pupil as needing Medical or Psychological/ Psychiatric support, supported by current (last 3 months) medical evidence (CAMHS/ GP/ Consultant)

School to download the referral form from www.albrighteducationcentre.co.uk

Referral form returned and information discussed by SLT

Referral considered for acceptance

Referral not accepted

Returned to mainstream school

A meeting arranged, either at Albright Education Centre or at the child's home (decision made on a case by case scenario).

Outcomes to be agreed by stakeholders.

Referral not accepted.
Returned to mainstream

Pupil offered a place at Albright Education Centre and starts a 3 day Induction programme

Pupil offered Home Tuition for Eng, Mat & Sci.

If there is no engagement for 3 consecutive weeks, pupils could lose their Home Tuition provision.

Pupil starts at Albright Education Centre.
Placement reviewed every 6 - 8 weeks.

Home Tuition is reviewed after 6 – 8 weeks and a decision is made regarding re-integration