

19<sup>th</sup> May 2020

Dear Parent / Carer

Thank you for bearing with us whilst we put our preparations in place to start opening Albright Education Centre again.

As I'm sure you're aware, the government are proposing a staggered start to schooling and not all year groups will be coming back at once – please see enclosed letter from Sandwell's Director of Education, Chris Ward.

**On June 1<sup>st</sup>** Albright will welcome back our year 6 pupils. This year group is a new addition to the centre and were due to start after Easter until they were prevented from doing so due to the virus.

**From 15<sup>th</sup> June** we will begin to welcome back our year 10 pupils. Thank you to parents for keeping us informed of your decision as to whether to take up the place or not. Also enclosed for year 10 pupils is a copy of the timetable they will be following. Although it's half a day per subject area pupils should be able to carry on accessing the normal curriculum as much as possible. **School will run from 9am until 3pm, with a half hour lunch break.**

All other year groups will continue to access the home learning that has been provided. This will be monitored so it is important everyone gives all activities a go. There are a mixture of academic activities as well as well-being activities. You will continue to receive daily calls from Mrs Ford or Mrs Powers.

Year 10 Pupils will:

- Not be requested to sign in on the online registration system.
- Use the 70% alcohol hand sanitiser gel on entry to school, before being directed to their morning classroom.
- Be provided with their own pencil case and equipment and should not bring in their own resources.
- Need to wear clean clothes each day (Albright hoodies will not have to be worn each day as I appreciate you may not have several of these).
- Need to bring a snack for break and a packed lunch. Free school meal pupils will have a lunch provided.
- Be provided a face mask and gloves to wear over lunch period. The 2 metre rule will need to be adhered to.
- Wash hands and dispose of masks at the end of lunch and return to second classroom (which will have been cleaned over lunch).
- Wash hands before leaving school.

**HOME & HOSPITAL TUITION SERVICE**

Albright Education Centre  
South Tipton Campus Site  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NR



Telephone: 0121 533 5806

Please note that staff will wear masks during lunch or for odd moments of closer contact. Full face visors will be worn when administering medication as well as gloves and aprons. (Please ensure medication is returned to school on the first day back).

There is a lot of information to take in and I know that some of you may have questions or concerns. Please do not hesitate to get in touch on the school number (0121 533 5806) or school email address ([info@albrighteducationcentre.co.uk](mailto:info@albrighteducationcentre.co.uk)) should you need to discuss anything further.

As always thank you for your support and your positive attitude during these strange times.

Take care,

Yours sincerely

A handwritten signature in black ink, appearing to read 'ehwl', positioned above the typed name.

Mrs Hazelwood  
Head Teacher

**Albright Education Centre**